RETIREMENT BOARD MINUTES
October 27, 2026

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Timothy Heffernan

Dorothy "Dottie" Tawney, Chief Clerk
Regina Meador, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Michael Anderson, Fiscal
Justine Wolfe, HR
Christie Johnson, Human Services
Laura Anna, Elections and Voter Registration

Joshua Sterling - Planning
Kara Pfingstl – The Derrick
Pastor Dan Murray – Living Streams Ministries, OC
John Mullen, Airport Director

Pastor Dan Murray – Living Streams Ministries, OC, said the invocation before the meeting

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 2:39 p.m.

2. Chief Clerk, Dottie Tawney made a motion to approve the minutes from the September 15, 2026 meeting, seconded by, Jeannie Ritchey, Treasurer aye all.

3. There was no public comment on the Retirement Board Agenda.

4. Retirement Board Items for Consideration:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Thomas Cairns	8/03/2026	9%
Angela Latshaw	8/03/2026	9%
Joseph McFadden III	8/10/2026	9%
Kassandra Rodgers	8/10/2026	9%
Daphanny Baker	8/17/2026	10%
Nathaniel Beerbower	8/17/2026	9%
Cassandra Cox	8/17/2026	9%
Anna Leeds	8/17/2026	9%
Angela McGinnis	8/17/2026	9%
Stephanie Scudese	8/17/2026	10%
Bryan Smith	8/17/2026	9%
Bethany Coutz	8/18/2026	9%
Jeffery Boal	8/24/2026	10%
Robert Dick Jr.	8/24/2026	9%
Lorigene Thomas	8/25/2026	10%
Payge Bailey	8/31/2026	9%
Daniel Ferguson	8/31/2026	9%

Heather Fox	8/31/2026	9%
Reiley Gordon	8/31/2026	9%
Melanie Sparks	8/31/2026	9%
Noah Taylor	8/31/2026	9%
Krista Wiltrout	8/31/2026	10%
Thomas Ward III	9/01/2026	9%
Makayla Yount	9/04/2026	9%
Melissa Abbott	9/14/2026	9%
Carla Winiecke	9/14/2026	19%
Mckenzie Loney	9/15/2026	9%
Emily Beals	9/21/2026	9%
Kayla Adams	9/28/2026	9%
Jeffrey Grabiak	9/28/2026	9%

Aye all; Motion carried and was approved.

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Amber Mayner	$ 269.91	10/30/2026
Shawn Murray	$ 835.02	10/30/2026
Shannon Trousdale	$ 306.97	10/30/2026
Austin Kupec	$ 2,312.84	10/30/2026
Laini Vogan	$ 1,795.19	10/30/2026
Ronald Woods	$ 4,758.89	10/30/2026
Laura O'Neil	$ 7,458.89	10/30/2026
Kathleen Stephens	$ 66,779.62	10/30/2026
Becky Rhoades	$ 11,794.27	10/30/2026

Aye all; Motion carried and was approved.

Approval of the following retirements:

1) Motion to approve the superannuation retirement of **Martha Shutka** effective **9/01/2026**. She has elected an "Option Four B" which entitles her to withdraw, in one payment, the total accumulated deductions of **$23,973.49** credited to her member account at retirement in addition to receiving a monthly annuity of **$323.92** payable throughout her lifetime.

2) Motion to authorize the Treasurer of the Retirement Board to issue a check made payable to **Mr. Terry Ruditis** in the amount of **$3,059.46**. This amount represents the lump sum distribution amount owed to Terry as the beneficiary for **Ms. Tammi A. Ruditis**, who passed away **7/23/2026**. Ms. Ruditis had elected an "Option Four B" upon the date of her retirement.

3) Notice to the Retirement Board of the death of retiree **Linda J. Long** on **8/30/2026**. Linda had elected an "Option One" at the time of her retirement. There is no pension benefit, pro rata or otherwise, payable to her estate or beneficiaries.

Aye all; motion carried and was approved.

Other Business: [Buy-backs; Administrative issues]

- **Elijah Conley** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- **Jayna Barber** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- **Richard Soto** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.

- **Kellis Martz** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- Commissioner Heffernan, made a motion to accept the above items (Attachment A), Chief Clerk, Dottie Tawney, seconded, aye all.

5. Other Business: None

6. Public Comment: None

7. The meeting adjourned at 2:40 p.m. upon a motion by Chief Clerk, Dottie Tawney, seconded by Jeannie Ritchey, Treasurer, aye all.

Respectfully submitted,

Regina Meador,
Administrative Assistant

Samuel H. Breene

Kenneth J. Bryan

Timothy M. Heffernan

Jeannie Ritchey

Dorothy "Dottie" Tawney